Manahan
Serving Adults with Developmental Disabilities

COVID-19 Visitor Guidelines (Outdoor)

- Visits will be a maximum of 30 minutes and must be scheduled 24-hours in advance by calling (419) 866-9013, extension 100. Office hours are Monday through Friday 8:30 – 5 p.m.

- Visits will be held outside in front of the Administration building (under the tent) and supervised by Manahan staff.

- Times of visits: Monday and Friday 9:00 a.m. – 11:45 a.m. (4 visits) and 1:00 p.m. – 3:45 p.m. (4 visits); and Wednesday 6:30 – 8:30 p.m. (3 visits). Visits will be 30 minutes with 15 minutes in between to allow for disinfecting area, screening next visitor, etc.

- When guest / visitor arrives, they will call (419) 866-9013 ext. 100. Employee answering phone will contact employee in charge of supervising the visit to greet visitor and begin screening process to take place in designated visiting area.

- To maintain visiting schedules, if the guest(s) are 10 minutes or later for the visit, the visit will be cancelled and will need to be rescheduled.

- There is a potential for cancellation or reschedule of visits depending on the availability of staff, health status of any resident in the home or weather conditions.

- Food, drink and/or gifts is not permitted during the visit; however, pre-packaged food and/or drink, homemade meals, fast food and/or gifts for the individual may be given to staff during screening.

- All visitors will be screened (temperature, symptoms, recent contact, etc.) and must sign a waiver.

- Upon screening and waiver completion, the employee will provide the guest(s) with the laminated copy of the COVID-19 Visitor Policy and COVID-19 Visitor Guidelines to review prior to the start of the visit.

- All visitors will be required to wash / sanitize their hands prior to the visit and must wear a mask at all times.

- Cloth masks will be available for visitors if needed.

- Once guest has completed screening and has been seated, the employee supervising visit will bring individual to the visiting site.

- The visit begins as soon as the individual is present, and is to not exceed 30 minutes.

- No items are to be shared / passed back and forth during the visit, i.e. cell phones, tablets, etc.

- If a guest / visitor requests to use the restroom, they may do so in the Administration building only.

- Social distancing of at least 6 feet must be maintained between individuals and visitors during the visit. If the individual has been vaccinated, close contact can occur at the beginning and end of the visit if the individual is wearing a mask.

- Once the visit is over, the guest(s) need to leave grounds.